

**PUBLIC EMPLOYEES' RETIREMENT BOARD**  
**100 North Park Avenue, Room 201**  
**Helena MT 59601**

**PERSONNEL COMMITTEE**  
**Wednesday, February 10, 2016**  
**11:00 am**

**ATTENDANCE**

*Committee*

Timm Twardoski, Chair  
Sheena Wilson, Member  
Maggie Peterson, Member (*via telephone*)

*MPERA Staff*

Dore Schwinden, Executive Director  
Cynthia Pearson, Executive Assistant

*Public*

Yvette Englert, Department of Administration-Human Resources

**ACTIONS**

**III. Approve Personnel Committee Minutes**

- Member Sheena Wilson moved to approve the October 8, 2015 Personnel Committee meeting minutes as presented. Member Maggie Peterson seconded the motion, which passed unanimously.

**IV. Performance Appraisal Process for Executive Director**

- Member Sheena Wilson moved to adopt the FY16 performance appraisal timeline as presented. Member Maggie Peterson seconded the motion, which passed unanimously. The timeline will be presented to the full Board for approval at its meeting tomorrow.

**VI. Executive Director's Mid-Year Performance Review**

- A mid-year review of the Executive Director's performance was conducted in closed session. No formal action was taken.

**Committee Requests**

- The Personnel Committee asked that all personnel-related Board Policies be reviewed and updated in the near future.